

# Fonds de Participation Solidaire Information Package

Congratulations on enabling Fonds de Participation Solidaire (FPS) for your company's giving or grantmaking program! This information package provides the Accounts Payable team of your company with all the relevant details required to set up Fonds de Participation Solidaire in your AP systems. In this package you will find organizational and banking information for Fonds de Participation Solidaire, a sample Donation Report, as well as answers to frequently asked questions.

# Important Note for Accounts Payable:

Your company is requested to set up Fonds de Participation Solidaire as a payee to enable payment of donations committed through your employee giving and/or corporate grantmaking programs. Please note that Benevity will typically send Donation Reports monthly on behalf of the Foundation, and payment must be received by the Foundation by the 15th of each month. The Donation Reports will look like invoices to enable ease of payment; however, they are not traditional vendor invoices for goods or services. Donation Reports summarize the giving activity in your company's CSR program during the preceding month, and expedient payment is required to fund the donations and enable disbursement to your company's chosen nonprofits in a timely manner. Late payments will delay nonprofit disbursements and can impact the engagement and success of your company's program.

Most clients will have a different process for handling charitable donations versus for-profit vendor payments and you may need to create a process to ensure your donations can be disbursed effectively. If you have any questions, please contact <u>help@benevity.com</u>.

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	Solidaire
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# About Fonds de Participation Solidaire

Fonds de Participation Solidaire (FPS) is an endowment fund in France dedicated to improving the connection between donors and charitable organizations. Together with their service provider Benevity, Inc., they are working to advance the charitable landscape by reducing the costs and overhead of donation processing through aggregation, automation and outsourcing.

# Mission

FPS is a registered charity in France (Announce no. 1750 69-Rhone dated August 5, 2020) dedicated to improving the connection between donors and legally recognized charities to use for charitable purposes, as described under the Law on Associations of July 1, 1901, as amended, and the Development of Philanthropy Act and its related legislation ("Eligible Charities").

# Website

https://fondsdeparticipationsolidaire.org/



# **Payee Setup Information**

Benevity partners with registered charitable organizations to consolidate and disburse funds to nonprofits based on donor advice provided. All donation requests made by Benevity are on behalf of their Foundation partners and therefore are to be paid to and will be receipted from Fonds de Participation Solidaire, among others.

# **Payment Terms**

Within Benevity's disbursement model, donations made during one month are disbursed by the end of the following month. To ensure donations can be delivered to your company's chosen nonprofits within that timeframe, the Foundation requires funding by the 15th of each month. Please note, this means the funds must be received by the Foundation by the 15th; as such, we recommend setting your payment terms to Net 0 or making sure the funds are transferred several days prior to the 15th in order for them to be received by the Foundation by the 15th of the month in time for that month's disbursement cycle. Payments received after the 15th will be delayed being sent to chosen nonprofits (they will not be sent until the next monthly disbursement cycle). Please account for the impact of any internal approval processes when determining your Payee setup.

It is paramount that the invoice number (as it appears on your Donation Report) or payroll period name be included in the bank memo/reference field (if your bank provides this option) and when sending remittance notifications to remittance@benevity.com. Any payment we receive that we cannot associate directly to a Donation Report can result in disbursements being delayed for that month.

# **Charitable Organization Information**

Fonds de Participation Solidaire Fonds de Participation Solidaire	
10-12 boulevard Vivier Merle – Lyon (69003)	
Lyon	
69003	
y #: SIREN 888 794 872	
SIRET 888 794 872 00018	
Annonce n. 1750 69- Rhône	
Fonds de Dotation – Creation Journal Officiel dated August 15, 2020	
Sébastien Jean	
Foundation Administrator	
info@fondsdeparticipationsolidaire.org	

# **Banking Information**

Accepted Methods:	Electronic Funds Transfer, SEPA and Wire	
Required Currency:	EURO	
EURO account:	659770512	
IBAN/ABA Number:	FR7611 689007 0000 65977051222	



Bank Name:	Citibank Europe Plc, France Branch
SWIFT Code:	CITIFRPP
Account Currency:	EURO
Bank Account #:	659770512
Bank Address:	1-5 Rue Paul Cezanne
City:	Paris
State/Province:	N/A
Postal Code:	75008
Country:	France



# **Bank Certificate**

Citibank Europe plc, succursale en France 21-25 rue Balzac 75406 Paris Cedex 08 France RCS Paris 814 664 892 No TVA : FR 51814664892 DATE - 12/28/2021

To Whom It May Concern:

### Account Confirmation Certificate

We certify that FONDS DE PARTICIPATION SOLIDAIRE holds the below list of account(s) with Citibank Europe plc, France Branch.

T +33 1 7075 50XX F +33 1 7075 50XX

Name of Company Company Address Citibank Branch Swift Code		FONDS DE PARTICIPATION SOLIDAIRE 10-12 10 BOULEVARD VIVIER MERLE,3 EME LYON 69003 FR Citibank Europe plc, France Branch CITIFRPP				
Account	Account Name	IBAN Number/ ABA Number	Account Type	Date Opened	Currency	Status
659770512	FONDS DE PARTICIPATION	FR7611689007000065977051222	Not Available	12/06/2021	EUR	OPEN

We thank you for banking with us.

Katuina Mc Kay

Katrina McKay Vice President TTS Client Operations

SOLIDAIRE

Katrina McKay Section Manager

Adam Shah Section Manager

Citibank Europe plc

riti

Directors: Breffni Byrne, Susan H. Dean (U.K.), Jim Farrell, Deepak Jain (U.K.), Barry O'Leary, Ebru Pakcan (Turkey), Cecilia Ronan, Jeanne E. Short (U.K.) Zdenek Turek (Czech Republic).



# W-8BEN-E Form

epartr	ctober 2021) nent of the Treasury Revenue Service	United States Tax Withholding For use by entities. Individuals must use Form W-8EEN. Go to www.irs.gov/FormW8BENE for ins Give this form to the withholding agen	Section reference	es are to the Internal Revenue Code. ne latest information.	OMB No. 1545-1621
o NC	T use this form for				Instead use For
A for	3	ror resident	h the conduct -		N (Individual) or Form 8
(unles A for A for gove 501(c Any p	ss claiming treaty be eign partnership, a f eign government, im rnment of a U.S. pos ;), 892, 895, or 1443 person acting as an	enefits). oreign simple trust, or a foreign grantor trust (unless ternational organization, foreign central bank of issue ssession claiming that income is effectively connecte (b) (unless claiming treaty benefits) (see instructions intermediary (including a qualified intermediary actin	claiming treaty e, foreign tax-e ed U.S. income for other excep	/ benefits) (see instructions for e xempt organization, foreign priv or that is claiming the applicab ptions)	W-8 exceptions) W-8 vate foundation, or ility of section(s) 115(2) W-8ECI or W-8
Par		ation of Beneficial Owner			
1 Fondo	de Participation Sol	on that is the beneficial owner		2 Country of incorporation FRANCE	or organization
-onas 3	A second second second second second	idaire ed entity receiving the payment (if applicable, see ins	tructions)	FRANCE	
4	Simple trust	Tax-exempt organization       Con         of Issue       Private foundation       Esta         Disregarded entity       Intel	mational organ	ization	rnment - Controlled En rnment - Integral Part
5		ded entity, partnership, simple trust, or grantor trust above, is the FATCA status) (See instructions for details and comp			
			Foreign g central b	rting IGA FFI. Complete Part XI government, government of a U ank of issue. Complete Part XII onal organization. Complete Par	.S. possession, or fore I.
	Reporting Mod			retirement plans. Complete Part	
	Reporting Mod			olly owned by exempt beneficial	
	Registered de	emed-compliant FFI (other than a reporting Model 1 I FFI, or nonreporting IGA FFI covered in Part XII).	Territory     Excepted	financial institution. Complete F d nonfinancial group entity. Con d nonfinancial start-up compan	Part XVII. nplete Part XVIII.
		I. Complete Part IV. ied-compliant nonregistering local bank. Complete	Complete	d nonfinancial entity in liquidation e Part XX.	on or bankruptcy.
		ed-compliant FFI with only low-value accounts. VI.	Nonprofi	ganization. Complete Part XXI. t organization. Complete Part X traded NFFE or NFFE affiliate o	
	Certified deem vehicle. Comp	ed-compliant sponsored, closely held investment lete Part VII.		ion. Complete Part XXIII. d territory NFFE. Complete Part	XXIV.
	Certified deeme Complete Part	ed-compliant limited life debt investment entity. VIII.		FFE. Complete Part XXV. NFFE. Complete Part XXVI.	
	Complete Part		Direct re	d inter-affiliate FFI. Complete Pa porting NFFE.	
	Q LL CARCELLING COLLAR	ented FFI. Complete Part X.	1	ed direct reporting NFFE. Comp	olete Part XXVIII.
6		ributor. Complete Part XI. e address (street, apt. or suite no., or rural route). Do no		that is not a financial account.	han a registered address
	boulevard Vivier M		use a r.U. Du		nan a registereu autres:
		or province. Include postal code where appropriate.		Country	
.yon,					
_yon, 7	Mailing address (if	different from above)			

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 59689N

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Pa	Identification of Beneficial Owner (continued)
8	U.S. taxpayer identification number (TIN), if required
9a	GIIN b Foreign TIN SIREN: 888 794 872 c Check if FTIN not legally required
10	Reference number(s) (see instructions)
Note:	lease complete remainder of the form including signing the form in Part XXX.
Pa	<b>Disregarded Entity or Branch Receiving Payment.</b> (Complete only if a disregarded entity with a GIIN or a branch of an FFI in a country other than the FFI's country of residence. See instructions.)
11	Chapter 4 Status (FATCA status) of disregarded entity or branch receiving payment
	Branch treated as nonparticipating FFI.       Reporting Model 1 FFI.       U.S. Branch.         Participating FFI.       Reporting Model 2 FFI.       U.S. Branch.
12	Address of disregarded entity or branch (street, apt. or suite no., or rural route). Do not use a P.O. box or in-care-of address (other than
	registered address).
	City or town, state or province. Include postal code where appropriate.
	Country
13	GIIN (if any)
Par	<b>Claim of Tax Treaty Benefits</b> (if applicable). (For chapter 3 purposes only.)
14	I certify that (check all that apply):
а	The beneficial owner is a resident of within the meaning of the income tax
b	treaty between the United States and that country.
	requirements of the treaty provision dealing with limitation on benefits. The following are types of limitation on benefits provisions that ma be included in an applicable tax treaty (check only one; see instructions):
	Government Company that meets the ownership and base erosion test
	Tax-exempt pension trust or pension fund       Company that meets the derivative benefits test         Other tax-exempt organization       Company with an item of income that meets active trade or business test
	□ Other tax-exempt organization       □ Company with an item of income that meets active trade or business test         □ Publicly traded corporation       □ Favorable discretionary determination by the U.S. competent authority received
	Subsidiary of a publicly traded corporation No LOB article in treaty
	Other (specify Article and paragraph):
С	The beneficial owner is claiming treaty benefits for U.S. source dividends received from a foreign corporation or interest from a U.S. trad or business of a foreign corporation and meets qualified resident status (see instructions).
15	Special rates and conditions (if applicable - see instructions):
	The beneficial owner is claiming the provisions of Article and paragraph of the treaty identified on line 14a above to claim a % rate of withholding on (specify type of income):
	Explain the additional conditions in the Article the beneficial owner meets to be eligible for the rate of withholding:
Par	IV Sponsored FFI
16	Name of sponsoring entity:
17	Check whichever box applies.
	• Is an investment entity;
	• Is not a QI, WP (except to the extent permitted in the withholding foreign partnership agreement), or WT; and
	• Has agreed with the entity identified above (that is not a nonparticipating FFI) to act as the sponsoring entity for this entity.
	<ul> <li>I certify that the entity identified in Part I:</li> <li>Is a controlled foreign corporation as defined in section 957(a);</li> </ul>
	• Is not a QI, WP, or WT;
	• Is wholly owned, directly or indirectly, by the U.S. financial institution identified above that agrees to act as the sponsoring entity for this entity; and
	• Shares a common electronic account system with the sponsoring entity (identified above) that enables the sponsoring entity to identify a account holders and payees of the entity and to access all account and customer information maintained by the entity including, but not limite to, customer identification information, customer documentation, account balance, and all payments made to account holders or payees.
	Form <b>W-8BEN-E</b> (Rev. 10-202)



Par	t V Certified Deemed-Compliant Nonregistering Local Bank
18	C I certify that the FFI identified in Part I:
	Operates and is licensed solely as a bank or credit union (or similar cooperative credit organization operated without profit) in its country incorporation or organization;
	<ul> <li>Engages primarily in the business of receiving deposits from and making loans to, with respect to a bank, retail customers unrelated to surbank and, with respect to a credit union or similar cooperative credit organization, members, provided that no member has a greater than 5 interest in such credit union or cooperative credit organization;</li> </ul>
	Does not solicit account holders outside its country of organization;
	Has no fixed place of business outside such country (for this purpose, a fixed place of business does not include a location that is n advertised to the public and from which the FFI performs solely administrative support functions);
	• Has no more than \$175 million in assets on its balance sheet and, if it is a member of an expanded affiliated group, the group has no mo than \$500 million in total assets on its consolidated or combined balance sheets; and
	• Does not have any member of its expanded affiliated group that is a foreign financial institution, other than a foreign financial institution th is incorporated or organized in the same country as the FFI identified in Part I and that meets the requirements set forth in this part.
Par	t VI Certified Deemed-Compliant FFI with Only Low-Value Accounts
19	I certify that the FFI identified in Part I:
	• Is not engaged primarily in the business of investing, reinvesting, or trading in securities, partnership interests, commodities, notion principal contracts, insurance or annuity contracts, or any interest (including a futures or forward contract or option) in such securit partnership interest, commodity, notional principal contract, insurance contract or annuity contract;
	• No financial account maintained by the FFI or any member of its expanded affiliated group, if any, has a balance or value in excess \$50,000 (as determined after applying applicable account aggregation rules); and
	• Neither the FFI nor the entire expanded affiliated group, if any, of the FFI, have more than \$50 million in assets on its consolidated combined balance sheet as of the end of its most recent accounting year.
Part	VII Certified Deemed-Compliant Sponsored, Closely Held Investment Vehicle
20	Name of sponsoring entity:
21	☐ I certify that the entity identified in Part I:
	<ul> <li>Is an FFI solely because it is an investment entity described in Regulations section 1.1471-5(e)(4);</li> </ul>
	• Is not a QI, WP, or WT;
	• Will have all of its due diligence, withholding, and reporting responsibilities (determined as if the FFI were a participating FFI) fulfilled by t sponsoring entity identified on line 20; and
	• 20 or fewer individuals own all of the debt and equity interests in the entity (disregarding debt interests owned by U.S. financial institution participating FFIs, registered deemed-compliant FFIs, and certified deemed-compliant FFIs and equity interests owned by an entity if the entity owns 100% of the equity interests in the FFI and is itself a sponsored FFI).
Part	VIII Certified Deemed-Compliant Limited Life Debt Investment Entity
22	L certify that the entity identified in Part I:
	Was in existence as of January 17, 2013;
	<ul> <li>Issued all classes of its debt or equity interests to investors on or before January 17, 2013, pursuant to a trust indenture or similar agreement; a</li> <li>Is certified deemed-compliant because it satisfies the requirements to be treated as a limited life debt investment entity (such as the restrictions with respect to its assets and other requirements under Regulations section 1.1471-5(f)(2)(iv)).</li> </ul>
Par	t IX Certain Investment Entities that Do Not Maintain Financial Accounts
23	I certify that the entity identified in Part I:
	• Is a financial institution solely because it is an investment entity described in Regulations section 1.1471-5(e)(4)(I)(A), and
	Does not maintain financial accounts.
Par	t X Owner-Documented FFI
	This status only applies if the U.S. financial institution, participating FFI, or reporting Model 1 FFI to which this form is given has agreed that it v ne FFI as an owner-documented FFI (see instructions for eligibility requirements). In addition, the FFI must make the certifications below.
24a	All owner-documented FFIs check here) I certify that the FFI identified in Part I:
	Does not act as an intermediary;
	<ul> <li>Does not accept deposits in the ordinary course of a banking or similar business;</li> </ul>
	<ul> <li>Does not hold, as a substantial portion of its business, financial assets for the account of others;</li> </ul>
	• Is not an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect a financial account;
	• Is not owned by or in an expanded affiliated group with an entity that accepts deposits in the ordinary course of a banking or simi business, holds, as a substantial portion of its business, financial assets for the account of others, or is an insurance company (or the hold company of an insurance company) that issues or is obligated to make payments with respect to a financial account;
	<ul> <li>Does not maintain a financial account for any nonparticipating FFI; and</li> </ul>
	- Deep not have any encoded U.C. assume that own an equity interest or debt interest (ather than a debt interest that is not a finance

• Does not have any specified U.S. persons that own an equity interest or debt interest (other than a debt interest that is not a financial account or that has a balance or value not exceeding \$50,000) in the FFI other than those identified on the FFI owner reporting statement.

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### Part X Owner-Documented FFI (continued)

Check box 24b or 24c, whichever applies.

**b** I certify that the FFI identified in Part I:

- Has provided, or will provide, an FFI owner reporting statement that contains:
  - (i) The name, address, TIN (if any), chapter 4 status, and type of documentation provided (if required) of every individual and specified U.S. person that owns a direct or indirect equity interest in the owner-documented FFI (looking through all entities other than specified U.S. persons);
  - (ii) The name, address, TIN (if any), and chapter 4 status of every individual and specified U.S. person that owns a debt interest in the owner-documented FFI (including any indirect debt interest, which includes debt interests in any entity that directly or indirectly owns the payee or any direct or indirect equity interest in a debt holder of the payee) that constitutes a financial account in excess of \$50,000 (disregarding all such debt interests owned by participating FFIs, registered deemed-compliant FFIs, excepted NFFEs, exempt beneficial owners, or U.S. persons other than specified U.S. persons); and
  - (iii) Any additional information the withholding agent requests in order to fulfill its obligations with respect to the entity.
- Has provided, or will provide, valid documentation meeting the requirements of Regulations section 1.1471-3(d)(6)(iii) for each person identified in the FFI owner reporting statement.
- c I certify that the FFI identified in Part I has provided, or will provide, an auditor's letter, signed within 4 years of the date of payment, from an independent accounting firm or legal representative with a location in the United States stating that the firm or representative has reviewed the FFI's documentation with respect to all of its owners and debt holders identified in Regulations section 1.1471-3(d)(6)(iv)(A)(2), and that the FFI meets all the requirements to be an owner-documented FFI. The FFI identified in Part I has also provided, or will provide, an FFI owner reporting statement of its owners that are specified U.S. persons and Form(s) W-9, with applicable waivers.

#### Check box 24d if applicable (optional, see instructions).

d 🗌 I certify that the entity identified on line 1 is a trust that does not have any contingent beneficiaries or designated classes with unidentified beneficiaries.

#### Part XI Restricted Distributor

5a 🗌 (All restricted distributors check here) I certify that the entity identified in Part I:

- Operates as a distributor with respect to debt or equity interests of the restricted fund with respect to which this form is furnished;
- Provides investment services to at least 30 customers unrelated to each other and less than half of its customers are related to each other;
- Is required to perform AML due diligence procedures under the anti-money laundering laws of its country of organization (which is an FATFcompliant jurisdiction);

• Operates solely in its country of incorporation or organization, has no fixed place of business outside of that country, and has the same country of incorporation or organization as all members of its affiliated group, if any;

• Does not solicit customers outside its country of incorporation or organization;

• Has no more than \$175 million in total assets under management and no more than \$7 million in gross revenue on its income statement for the most recent accounting year;

• Is not a member of an expanded affiliated group that has more than \$500 million in total assets under management or more than \$20 million in gross revenue for its most recent accounting year on a combined or consolidated income statement; and

• Does not distribute any debt or securities of the restricted fund to specified U.S. persons, passive NFFEs with one or more substantial U.S. owners, or nonparticipating FFIs.

#### Check box 25b or 25c, whichever applies.

I further certify that with respect to all sales of debt or equity interests in the restricted fund with respect to which this form is furnished that are made after December 31, 2011, the entity identified in Part I:

- b Has been bound by a distribution agreement that contained a general prohibition on the sale of debt or securities to U.S. entities and U.S. resident individuals and is currently bound by a distribution agreement that contains a prohibition of the sale of debt or securities to any specified U.S. person, passive NFFE with one or more substantial U.S. owners, or nonparticipating FFI.
- c Is currently bound by a distribution agreement that contains a prohibition on the sale of debt or securities to any specified U.S. person, passive NFFE with one or more substantial U.S. owners, or nonparticipating FFI and, for all sales made prior to the time that such a restriction was included in its distribution agreement, has reviewed all accounts related to such sales in accordance with the procedures identified in Regulations section 1.1471-4(c) applicable to preexisting accounts and has redeemed or retired any, or caused the restricted fund to transfer the securities to a distribution that is a participating FFI or reporting Model 1 FFI securities which were sold to specified U.S. person, passive NFFEs with one or more substantial U.S. owners, or nonparticipating FFIs.

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Part	XII Nonreporting IGA FFI
26	I certify that the entity identified in Part I:
	• Meets the requirements to be considered a nonreporting financial institution pursuant to an applicable IGA between the United States and
	The applicable IGA is a 🗌 Model 1 IGA or a 🗌 Model 2 IGA; and
	is treated as a under the provisions of the applicable IGA or Treasury regulation:
	(if applicable, see instructions);
	• If you are a trustee documented trust or a sponsored entity, provide the name of the trustee or sponsor
	The trustee is: U.S. Foreign
Part	XIII Foreign Government, Government of a U.S. Possession, or Foreign Central Bank of Issue
27	I certify that the entity identified in Part I is the beneficial owner of the payment, and is not engaged in commercial financial activities of a
	type engaged in by an insurance company, custodial institution, or depository institution with respect to the payments, accounts, obligations for which this form is submitted (except as permitted in Regulations section 1.1471-6(h)(2)).
Part	
	box 28a or 28b, whichever applies.
28a	$\square$ I certify that the entity identified in Part I is an international organization described in section 7701(a)(18).
b	□ I certify that the entity identified in Part I:
	<ul> <li>Is comprised primarily of foreign governments;</li> </ul>
	<ul> <li>Is recognized as an intergovernmental or supranational organization under a foreign law similar to the International Organizations Immuniti- Act or that has in effect a headquarters agreement with a foreign government;</li> </ul>
	• The benefit of the entity's income does not inure to any private person; and
	<ul> <li>Is the beneficial owner of the payment and is not engaged in commercial financial activities of a type engaged in by an insurance compan custodial institution, or depository institution with respect to the payments, accounts, or obligations for which this form is submitted (except a permitted in Regulations section 1.1471-6(h)(2)).</li> </ul>
Part	
	box 29a, b, c, d, e, or f, whichever applies.
29a	I certify that the entity identified in Part I:
	Is established in a country with which the United States has an income tax treaty in force (see Part III if claiming treaty benefits);
	Is operated principally to administer or provide pension or retirement benefits; and
	<ul> <li>Is entitled to treaty benefits on income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to benefits if it derived any such income that the fund derives from U.S. sources (or would be entitled to bentitled to benefits if it derives (or would be entitl</li></ul>
	as a resident of the other country which satisfies any applicable limitation on benefits requirement.
b	□ I certify that the entity identified in Part I:
	<ul> <li>Is organized for the provision of retirement, disability, or death benefits (or any combination thereof) to beneficiaries that are form employees of one or more employers in consideration for services rendered;</li> </ul>
	<ul> <li>No single beneficiary has a right to more than 5% of the FFI's assets;</li> </ul>
	• Is subject to government regulation and provides annual information reporting about its beneficiaries to the relevant tax authorities in the country in which the fund is established or operated; and
	<ul> <li>(i) Is generally exempt from tax on investment income under the laws of the country in which it is established or operates due to its statu as a retirement or pension plan;</li> </ul>
	(ii) Receives at least 50% of its total contributions from sponsoring employers (disregarding transfers of assets from other plans described in this part, retirement and pension accounts described in an applicable Model 1 or Model 2 IGA, other retirement funds described an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A));
	(iii) Either does not permit or penalizes distributions or withdrawals made before the occurrence of specified events related to retirement disability, or death (except rollover distributions to accounts described in Regulations section 1.1471-5(b)(2)(i)(A) (referring to retirement and pension accounts), to retirement and pension accounts described in an applicable Model 1 or Model 2 IGA, or to other retirement funds described in this part or in an applicable Model 1 or Model 2 IGA); or
	(iv) Limits contributions by employees to the fund by reference to earned income of the employee or may not exceed \$50,000 annually.
C	I certify that the entity identified in Part I:
	• Is organized for the provision of retirement, disability, or death benefits (or any combination thereof) to beneficiaries that are form employees of one or more employers in consideration for services rendered;
	Has fewer than 50 participants;
	<ul> <li>Is sponsored by one or more employers each of which is not an investment entity or passive NFFE;</li> </ul>
	• Employee and employer contributions to the fund (disregarding transfers of assets from other plans described in this part, retirement as pension accounts described in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A)) as
	<ul> <li>A Destining that are not residents of the source in which the fund is established or an extend or not artifled to more than 2004 of the fund's essents; and</li> </ul>
	<ul> <li>Is sponsored by one or more employers each of which is not an investment entity or passive NFFE;</li> <li>Employee and employer contributions to the fund (disregarding transfers of assets from other plans described in this part, retirement an pension accounts described in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A)) are limited by reference to earned income and compensation of the employee, respectively;</li> </ul>

Participants that are not residents of the country in which the fund is established or operated are not entitled to more than 20% of the fund's assets; and
Is subject to government regulation and provides annual information reporting about its beneficiaries to the relevant tax authorities in the country in which the fund is established or operates.

Form W-8BEN-E (Rev. 10-2021)



Part XVII

#### Form W-8BEN-E (Rev. 10-2021)

#### Part XV Exempt Retirement Plans (continued)

- d 
  I certify that the entity identified in Part I is formed pursuant to a pension plan that would meet the requirements of section 401(a), other than the requirement that the plan be funded by a trust created or organized in the United States.
- e I certify that the entity identified in Part I is established exclusively to earn income for the benefit of one or more retirement funds described in this part or in an applicable Model 1 or Model 2 IGA, or accounts described in Regulations section 1.1471-5(b)(2)(i)(A) (referring to retirement and pension accounts), or retirement and pension accounts described in an applicable Model 1 or Model 2 IGA.
- f I certify that the entity identified in Part I:

• Is established and sponsored by a foreign government, international organization, central bank of issue, or government of a U.S. possession (each as defined in Regulations section 1.1471-6) or an exempt beneficial owner described in an applicable Model 1 or Model 2 IGA to provide retirement, disability, or death benefits to beneficiaries or participants that are current or former employees of the sponsor (or persons designated by such employees); or

• Is established and sponsored by a foreign government, international organization, central bank of issue, or government of a U.S. possession (each as defined in Regulations section 1.1471-6) or an exempt beneficial owner described in an applicable Model 1 or Model 2 IGA to provide retirement, disability, or death benefits to beneficiaries or participants that are not current or former employees of such sponsor, but are in consideration of personal services performed for the sponsor.

#### Part XVI Entity Wholly Owned by Exempt Beneficial Owners

- 30 I certify that the entity identified in Part I:
  - Is an FFI solely because it is an investment entity;

**Territory Financial Institution** 

• Each direct holder of an equity interest in the investment entity is an exempt beneficial owner described in Regulations section 1.1471-6 or in an applicable Model 1 or Model 2 IGA;

• Each direct holder of a debt interest in the investment entity is either a depository institution (with respect to a loan made to such entity) or an exempt beneficial owner described in Regulations section 1.1471-6 or an applicable Model 1 or Model 2 IGA.

• Has provided an owner reporting statement that contains the name, address, TIN (if any), chapter 4 status, and a description of the type of documentation provided to the withholding agent for every person that owns a debt interest constituting a financial account or direct equity interest in the entity; and

• Has provided documentation establishing that every owner of the entity is an entity described in Regulations section 1.1471-6(b), (c), (d), (e), (f) and/or (g) without regard to whether such owners are beneficial owners.

31	I certify that the entity identified in Part I is a financial institution (other than an investment entity) that is incorporated or organized under
	the laws of a possession of the United States.
Part 2	XVIII Excepted Nonfinancial Group Entity
32	□ I certify that the entity identified in Part I:
	• Is a holding company, treasury center, or captive finance company and substantially all of the entity's activities are functions described in Regulations section 1.1471-5(e)(5)(i)(C) through (E);
	<ul> <li>Is a member of a nonfinancial group described in Regulations section 1.1471-5(e)(5)(i)(B);</li> </ul>
	• Is not a depository or custodial institution (other than for members of the entity's expanded affiliated group); and
	• Does not function (or hold itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle with an investment strategy to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes.
Part	XIX Excepted Nonfinancial Start-Up Company
33	I certify that the entity identified in Part I:
	I certify that the entity identified in Part I:
	<ul> <li>I certify that the entity identified in Part I:</li> <li>Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business)</li> </ul>
	<ul> <li>I certify that the entity identified in Part I:</li> <li>Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business)</li> <li>(date must be less than 24 months prior to date of payment);</li> <li>Is not yet operating a business and has no prior operating history or is investing capital in assets with the intent to operate a new line of</li> </ul>
	<ul> <li>I certify that the entity identified in Part I:</li> <li>Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business)</li> <li>(date must be less than 24 months prior to date of payment);</li> <li>Is not yet operating a business and has no prior operating history or is investing capital in assets with the intent to operate a new line of business other than that of a financial institution or passive NFFE;</li> </ul>
	<ul> <li>I certify that the entity identified in Part I:</li> <li>Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business)</li> <li>(date must be less than 24 months prior to date of payment);</li> <li>Is not yet operating a business and has no prior operating history or is investing capital in assets with the intent to operate a new line of business other than that of a financial institution or passive NFFE;</li> <li>Is investing capital into assets with the intent to operate a business other than that of a financial institution; and</li> <li>Does not function (or hold itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes.</li> </ul>
33	<ul> <li>I certify that the entity identified in Part I:</li> <li>Was formed on (or, in the case of a new line of business, the date of board resolution approving the new line of business)</li> <li>(date must be less than 24 months prior to date of payment);</li> <li>Is not yet operating a business and has no prior operating history or is investing capital in assets with the intent to operate a new line of business other than that of a financial institution or passive NFFE;</li> <li>Is investing capital into assets with the intent to operate a business other than that of a financial institution; and</li> <li>Does not function (or hold itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes.</li> </ul>

• During the past 5 years has not been engaged in business as a financial institution or acted as a passive NFFE;

• Is either liquidating or emerging from a reorganization or bankruptcy with the intent to continue or recommence operations as a nonfinancial entity; and

• Has, or will provide, documentary evidence such as a bankruptcy filing or other public documentation that supports its claim if it remains in bankruptcy or liquidation for more than 3 years.

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# Form W-8BEN-E (Rev. 10-2021) Part XXI 501(c) Organization

35 I certify that the entity identified in Part I is a 501(c) organization that:

• Has been issued a determination letter from the IRS that is currently in effect concluding that the payee is a section 501(c) organization that is dated ; or

• Has provided a copy of an opinion from U.S. counsel certifying that the payee is a section 501(c) organization (without regard to whether the payee is a foreign private foundation).

#### Part XXII Nonprofit Organization

6 🛛 🗹 I certify that the entity identified in Part I is a nonprofit organization that meets the following requirements.

The entity is established and maintained in its country of residence exclusively for religious, charitable, scientific, artistic, cultural or educational purposes;
 The entity is exempt from income tax in its country of residence;

• The entity has no shareholders or members who have a proprietary or beneficial interest in its income or assets;

• Neither the applicable laws of the entity's country of residence nor the entity's formation documents permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or noncharitable entity other than pursuant to the conduct of the entity's charitable activities or as payment of reasonable compensation for services rendered or payment representing the fair market value of property which the entity has purchased; and

 The applicable laws of the entity's country of residence or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets be distributed to an entity that is a foreign government, an integral part of a foreign government, a controlled entity of a foreign government, or another organization that is described in this part or escheats to the government of the entity's country of residence or any political subdivision thereof.

### Part XXIII Publicly Traded NFFE or NFFE Affiliate of a Publicly Traded Corporation

#### Check box 37a or 37b, whichever applies.

- 37a 🗌 I certify that:
  - The entity identified in Part I is a foreign corporation that is not a financial institution; and
  - The stock of such corporation is regularly traded on one or more established securities markets, including
  - (name one securities exchange upon which the stock is regularly traded).
  - b I certify that:
    - The entity identified in Part I is a foreign corporation that is not a financial institution;

• The entity identified in Part I is a member of the same expanded affiliated group as an entity the stock of which is regularly traded on an established securities market;

The name of the entity, the stock of which is regularly traded on an established securities market, is
 The name of the securities market on which the stock is regularly traded is

# Part XXIV Excepted Territory NFFE

- 38 🗌 I certify that:
  - The entity identified in Part I is an entity that is organized in a possession of the United States;
  - The entity identified in Part I:
    - (i) Does not accept deposits in the ordinary course of a banking or similar business;
    - (ii) Does not hold, as a substantial portion of its business, financial assets for the account of others; or
    - (iii) Is not an insurance company (or the holding company of an insurance company) that issues or is obligated to make payments with respect to a financial account; and
  - All of the owners of the entity identified in Part I are bona fide residents of the possession in which the NFFE is organized or incorporated.

# Part XXV Active NFFE

- 39 I certify that:
  - The entity identified in Part I is a foreign entity that is not a financial institution;
  - Less than 50% of such entity's gross income for the preceding calendar year is passive income; and

• Less than 50% of the assets held by such entity are assets that produce or are held for the production of passive income (calculated as a weighted average of the percentage of passive assets measured quarterly) (see instructions for the definition of passive income).

#### Part XXVI Passive NFFE

40a I certify that the entity identified in Part I is a foreign entity that is not a financial institution (other than an investment entity organized in a possession of the United States) and is not certifying its status as a publicly traded NFFE (or affiliate), excepted territory NFFE, active NFFE, direct reporting NFFE, or sponsored direct reporting NFFE.

#### Check box 40b or 40c, whichever applies.

- b 🗌 I further certify that the entity identified in Part I has no substantial U.S. owners (or, if applicable, no controlling U.S. persons); or
- c 🗌 I further certify that the entity identified in Part I has provided the name, address, and TIN of each substantial U.S. owner (or, if applicable, controlling U.S. person) of the NFFE in Part XXIX.

Form W-8BEN-E (Rev. 10-2021)



# Form W-8BEN-E (Rev. 10-2021) Part XXVII Excepted Inter-Affiliate FFI

41 I certify that the entity identified in Part I:

Is a member of an expanded affiliated group;

• Does not maintain financial accounts (other than accounts maintained for members of its expanded affiliated group);

• Does not make withholdable payments to any person other than to members of its expanded affiliated group;

• Does not hold an account (other than depository accounts in the country in which the entity is operating to pay for expenses) with or receive payments from any withholding agent other than a member of its expanded affiliated group; and

• Has not agreed to report under Regulations section 1.1471-4(d)(2)(ii)(C) or otherwise act as an agent for chapter 4 purposes on behalf of any financial institution, including a member of its expanded affiliated group.

#### Part XXVIII Sponsored Direct Reporting NFFE (see instructions for when this is permitted)

42 Name of sponsoring entity:

43 I certify that the entity identified in Part I is a direct reporting NFFE that is sponsored by the entity identified on line 42. Part XXIX Substantial U.S. Owners of Passive NFFE

As required by Part XXVI, provide the name, address, and TIN of each substantial U.S. owner of the NFFE. Please see the instructions for a definition of substantial U.S. owner. If providing the form to an FFI treated as a reporting Model 1 FFI or reporting Model 2 FFI, an NFFE may also use this part for reporting its controlling U.S. persons under an applicable IGA.

Name	Address	TIN

### Part XXX Certification

Under penalties of perjury, I declare that I have examined the information on this form and to the best of my knowledge and belief it is true, correct, and complete. I further certify under penalties of perjury that:

• The entity identified on line 1 of this form is the beneficial owner of all the income or proceeds to which this form relates, is using this form to certify its status for chapter 4 purposes, or is submitting this form for purposes of section 6050W or 6050Y;

• The entity identified on line 1 of this form is not a U.S. person;

• This form relates to: (a) income not effectively connected with the conduct of a trade or business in the United States, (b) income effectively connected with the conduct of a trade or business in the United States but is not subject to tax under an income tax treaty, (c) the partner's share of a partnership's effectively connected taxable income, or (d) the partner's amount realized from the transfer of a partnership interest subject to withholding under section 1446(f); and

• For broker transactions or barter exchanges, the beneficial owner is an exempt foreign person as defined in the instructions.

Furthermore, I authorize this form to be provided to any withholding agent that has control, receipt, or custody of the income of which the entity on line 1 is the beneficial owner or any withholding agent that can disburse or make payments of the income of which the entity on line 1 is the beneficial owner.

I agree that I will submit a new form within 30 days if any certification on this form becomes incorrect.

I certify that I have the capacity to sign for the entity identified on line 1 of this form.

Sign Here	Jo rompset (Jan 12, 2022 10:52 GMT)	Johanna Tompsett (Chairperson)	12-Jan-2022
	Signature of individual authorized to sign for beneficial owner	Print Name	Date (MM-DD-YYYY)

Form W-8BEN-E (Rev. 10-2021)



# **Bylaws**

Fonds de dotation

« Fonds de participation solidaire »

Fonds de dotation régi par la loi du 4 août 2008 et ses décrets d'application

Statuts modifiés par le conseil d'administration du fonds de dotation en date du 21 septembre 2021



# CARACTÉRISTIQUES

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# ARTICLE 1- DÉNOMINATION

Le fonds de dotation a pour dénomination :

« Fonds de participation solidaire ».

Il peut être désigné sous le sigle :

« FPS ».

Il est dénommé ci-après « le fonds ».

# ARTICLE 2 - OBJET

Le fonds a pour objet de promouvoir la philanthropie en général et tout projet et/ou action d'intérêt général de toute nature ayant pour dénominateur commun la solidarité et l'entraide.

Il vise à fournir aux entités d'intérêt général des moyens, notamment financiers, pour réaliser leur(s) projet(s) et/ou activités d'intérêt général dans leur domaine de compétence.

A cette fin, il peut également acquérir, gérer et mettre à disposition les biens mobiliers et immobiliers nécessaires, directement ou indirectement, à la réalisation de son objet.

# ARTICLE 3 - MOYENS

Afin de développer son objet social, les moyens d'action du fonds sont, notamment, et sans que cette liste soit exhaustive :

- 1) De procéder par tous les moyens à la collecte de fonds visant à favoriser le développement de l'objet du fonds ;
- 2) De soutenir tout organisme d'intérêt général poursuivant des buts similaires aux siens ou se situant dans le prolongement de son objet ;
- 3) De développer des partenariats avec tout organisme d'intérêt général développant des activités entrant dans le champ de son objet;
- De mettre en place toute communication (revue, site Internet, etc.) visant à promouvoir son objet;
- 5) D'établir toutes démarches de recherche et de publier toutes analyses, ouvrages ou actions de plaidoyer entrant dans le cadre de son objet.

### ARTICLE 4 - SIÈGE SOCIAL

Le siège social du fonds de dotation est fixé 10-12 Boulevard Vivier Merle in Lyon (69003).

D



Ce siège pourra être transposé dans tout autre lieu de ce département par simple décision du conseil d'administration, sans qu'une modification des statuts soit nécessaire.

# ARTICLE 5 - DURÉE

Le fonds de dotation est constitué pour une durée indéterminée à compter de la publication de sa création au Journal Officiel (J.O.A.F.E).

## ARTICLE 6 - EXERCICE SOCIAL

L'exercice social du fonds de dotation commence le 1<sup>er</sup> Juillet et se termine le 30 juin de chaque année.

Par exception, le premier exercice du fonds débutera au jour de la publication de sa création au Journal officiel et prendra fin le 30 juin 2021.

<b>II-ADMINISTRATION</b>	& FONCTIONNEMENT
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### ARTICLE 7 - FONDATEUR

Le Fondateur est :

Monsieur Benjamin JANES, né le 10 octobre 1968, à Rabat, de nationalité anglaise, demeurant Grooms House, Chesterton Lane, Cirencester, GL7 1XQ, de au Royaume-Uni, exerçant la profession de fondateur et chef de la direction de la Trust Partnership Limited.

En cas d'empêchement définitif, de démission ou de disparition du Fondateur, le conseil d'administration nommera son successeur. Le successeur du Fondateur aura les mêmes facultés que ce dernier.

## ARTICLE 8 - CONSEIL D'ADMINISTRATION

Le fonds de dotation est administré par un conseil d'administration composé de trois (3) membres.

Le mandat des membres du conseil d'administration du fonds de dotation est de trois (3) années, immédiatement et indéfiniment renouvelable.

Le mandat des membres du conseil d'administration du fonds de dotation est de trois (3) années, immédiatement et indéfiniment renouvelable.

Le renouvellement du conseil d'administration intervient au terme du mandat des administrateurs. Les nouveaux administrateurs sont choisis par le conseil d'administration sortant, parmi ou en dehors des membres du conseil d'administration sortant.

Le mandat des administrateurs est régi par les articles 1984 et suivants du Code civil relatifs au contrat de mandat.



La procédure de révocation d'un membre, notamment pour faute grave pourra être précisée par les dispositions du règlement intérieur et devra en toute hypothèse respecter le principe du contradictoire, le membre concerné devant être préalablement invité à fournir ses explications orales ou écrites.

Les membres du conseil d'administration peuvent être déclarés démissionnaires d'office par le conseil d'administration en cas d'absences répétées sans motif valable aux réunions du conseil d'administration et ce, selon les dispositions du règlement intérieur.

En cas de décès, de démission, d'empêchement définitif, de disparition ou de révocation d'un administrateur, les autres membres du conseil d'administration pourvoient à son remplacement dans les trois (3) mois. Les fonctions de ce nouveau membre prennent fin à la date à laquelle aurait normalement expiré le mandat de celui qu'il remplace.

Les membres du conseil d'administration sont tenus d'assister personnellement aux séances du conseil. Toutefois, en cas d'empêchement, un membre peut donner son pouvoir à un autre administrateur. Chaque membre ne peut détenir plus d'un pouvoir.

Les mandataires du fonds de dotation doivent jouir du plein exercice de leurs droits civils.

Le conseil désigne en son sein un président, un trésorier et un secrétaire.

Le président est chargé d'exécuter les décisions du conseil d'administration et d'assurer le bon fonctionnement du fonds de dotation, dont la présentation au conseil d'administration, avec le secrétaire, du rapport d'activité. Il représente le fonds dans tous les actes de la vie civile. Il ordonne les dépenses. Il peut donner délégation dans des conditions définies par le conseil d'administration.

Il représente le fonds de dotation en justice, tant en demande qu'en défense, sans avoir à justifier d'un mandat exprès.

Le secrétaire est chargé de la rédaction des procès-verbaux des réunions du conseil d'administration, des formalités déclaratives en préfecture, et de toutes les écritures concernant le fonctionnement du fonds de dotation, à l'exception de celles qui concernent la comptabilité. Il présente au conseil d'administration, avec le président, le rapport d'activité.

Le trésorier est chargé de la gestion du fonds de dotation ; il supervise les conditions dans lesquelles sont encaissées les recettes et acquittées les dépenses du fonds de dotation. Il fait tenir une comptabilité régulière de toutes les opérations, arrête les comptes en accord avec le président et rend compte au conseil d'administration qui statue sur la gestion.

### ARTICLE 9 - RÉUNIONS DU CONSEIL D'ADMINISTRATION

Le conseil d'administration se réunit au moins une fois par an et aussi souvent que son intérêt l'exige sur convocation du secrétaire, adressée par tous moyens (courrier ou courriel) quinze (15) jours au moins avant la date prévue pour la réunion.

La convocation précise l'ordre du jour de la réunion arrêté par le secrétaire du conseil d'administration, ainsi que ses lieux, date et heure. Elle est accompagnée des documents nécessaires aux délibérations.



Il peut se réunir à distance, par tout moyen utile (visioconférence et téléconférence).

Il délibère sur les questions mises à l'ordre du jour par le secrétaire et sur celles dont l'inscription est demandée par un administrateur.

La présence des deux tiers au moins des administrateurs est nécessaire pour la validité des délibérations.

Si le quorum n'est pas atteint, il est procédé à une nouvelle convocation dans les conditions visées au premier alinéa. Le conseil délibère alors valablement sans condition de quorum.

Les délibérations du conseil d'administration sont prises à la majorité simple des suffrages exprimés par les administrateurs présents et représentés. Le président a une voix prépondérante lors des votes du conseil d'administration. En conséquence, en cas d'égalité des suffrages exprimés, le vote du Président emportera la décision.

Toute personne dont l'avis est utile peut être appelée par le président à assister, avec voix consultative, aux séances du conseil d'administration.

Il est tenu procès-verbal des séances, lequel est signé par le président ou, en cas d'empêchement, par le secrétaire ou, à défaut par un autre administrateur.

### ARTICLE 10 - GESTION DÉSINTÉRESSÉE

Les fonctions de membre du conseil d'administration sont en principe bénévoles.

Seuls sont possibles les remboursements de frais sur justificatifs, sur décision prise à la majorité des membres du conseil d'administration.

Toutefois, les membres du conseil d'administration peuvent percevoir une rémunération dans les limites admises par l'administration fiscale et/ou la loi et les règlements applicables afin que cela n'affecte pas le caractère désintéressé de la gestion.

#### ARTICLE 11 - ATTRIBUTIONS

Le conseil d'administration règle, par ses délibérations, les affaires du fonds de dotation et notamment :

- 1) Il arrête le programme d'action du fonds de dotation ;
- 2) Il adopte le rapport d'activité qui lui est présenté annuellement ;
- 3) Il vote, sur proposition du président, le budget et ses modifications ;
- 4) Il reçoit, discute et approuve les comptes de l'exercice clos qui lui sont présentés par le trésorier avec pièces justificatives à l'appui ;
- 5) Il autorise les actes et engagements dépassant le cadre des pouvoirs propres du président ;
- 6) Il accepte les dons et les legs et autorise, en dehors de la gestion courante, les acquisitions et les cessions de biens mobiliers et immobiliers, les marchés, les baux et les contrats de

(4)



location, la constitution d'hypothèques et les emprunts ainsi que les cautions et garanties accordées au nom du fonds ;

- Il approuve la décision de faire appel public à la générosité dans les conditions prévues au III de l'article 140 de la loi n°2008-776 de modernisation de l'économie;
- Il procède, le cas échéant, à la nomination et au renouvellement du commissaire aux comptes et de son suppléant choisis sur la liste mentionnée à l'article L.822-1 du code de commerce;
- Il fixe, le cas échéant, les conditions de recrutement et de rémunération du personnel. Le conseil peut déléguer tout pouvoir au président pour assurer le recrutement du personnel;
- 10) Il est tenu informé par le président de tout projet de convention engageant le fonds de dotation et délibère sur les conventions entrant dans le champ de l'article L. 612-5 du code de commerce ; dans ce cas, il se prononce hors la présence de la personne intéressée ;
- 11) Il adopte, le cas échéant, le règlement intérieur ;
- 12) Il détermine les conditions de financement par le fonds de toute œuvre ou activité se situant dans le prolongement de son objet.

Le conseil d'administration peut créer un ou plusieurs comités ou conseils chargés de l'assister dans toutes les actions menées par le fonds de dotation.

Leurs attributions, leur organisation et leurs règles de fonctionnement sont fixées par une délibération du conseil les instituant ou par le règlement intérieur du fonds de dotation.

Les personnes appelées à siéger au sein de ces comités interviennent comme mandataires au sens des articles 1984 et suivants du Code civil. Leurs pouvoirs sont définis, le cas échéant, par la délibération de création du comité concerné.

### ARTICLE 12 - COMITE CONSULTATIF D'INVESTISSEMENT

Dès lors que la dotation excède un million d'euros, un comité consultatif est désigné.

Il est composé d'au moins deux membres choisis par le conseil d'administration parmi des personnalités qualifiées extérieures à ce dernier.

Le mandat des membres du comité consultatif est régi par les articles 1984 et suivants du Code civil relatifs au contrat de mandat.

Ce comité a pour mission de procéder à toute proposition de politique d'investissement auprès du conseil d'administration et d'en assurer le suivi. Il peut proposer des études et des expertises.

Son organisation et ses règles de fonctionnement sont fixées par la délibération du conseil d'administration l'instituant.

## ARTICLE 13 - DIRECTEUR GENERAL

Le cas échéant, le président propose au conseil d'administration, pour assurer la direction générale du fonds de dotation sur le plan administratif, financier et technique ainsi que sa promotion à tous les niveaux, un directeur qui prend le titre de directeur général.

(5)



Le directeur général peut soit être un bénévole, soit être embauché et licencié par le conseil d'administration qui fixe sa rémunération.

Le cadre et la nature des délégations de pouvoirs qui peuvent lui être confiés relèvent de la compétence du conseil d'administration et sont fixés par le règlement intérieur, le cas échéant, ou par une de ses délibérations.

III-	DOTATION & RESSOURCES	
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## ARTICLE 14 - DOTATION EN CAPITAL

Le fonds de dotation est constitué par une dotation en capital initiale constituée de la somme en numéraire de 15 000 euros.

Cette dotation pourra être complétée par les donations et legs (autres que les dons manuels issus d'une campagne d'appel public à la générosité) des biens et droits de toute nature, y compris des valeurs mobilières de placement ou titres de société, qui pourront lui être consentis par toute personne physique ou morale, y compris les dons de valeurs mobilières et titre de société.

La dotation en capital est consomptible.

### ARTICLE 15 - RESSOURCES

Les ressources du fonds de dotation se composent :

- 1. Des dons issus de la générosité du public ;
- 2. Des recettes provenant des activités du fonds de dotation ;
- 3. Des revenus de la dotation en capital;
- 4. Des revenus des biens et valeurs de toute nature lui appartenant ;
- 5. De toutes autres ressources non interdites par la loi.

La gestion financière du fonds de dotation est assurée dans le respect de la liste des placements énoncée à l'article R. 332-2 du Code des assurances, en respectant une dispersion suffisante des actifs.

## ARTICLE 16 - ETABLISSEMENT DES COMPTES

Les comptes du fonds de dotation comprennent un bilan, un compte de résultat et une annexe. Ils sont établis suivant les règles énoncées par le règlement n° 2018-06 du 5 décembre 2018 de l'autorité des normes comptables, modifié pour les fondations et fonds de dotation. Ils font ressortir la tracabilité des dons affectés.

Dès lors que les recettes annuelles du fonds de dotation excèdent 10 000 euros, le conseil d'administration du fonds de dotation nomme un commissaire aux comptes et un suppléant pour six exercices. Les comptes annuels sont mis à sa disposition quinze jours avant la réunion du conseil d'administration à l'approbation duquel ils sont soumis.



Dans un délai de six mois suivant la fin de l'exercice, le fonds de dotation publie ses comptes annuels. Il assure leur publication sur le site Internet de la Direction de l'information légale et administrative.

Dans le cas d'un appel public à la générosité, l'annexe des comptes annuels comprend le compte d'emploi des ressources collectées auprès du public, accompagné des informations relatives à son élaboration.

Les contributions volontaires en nature ou en industrie font l'objet d'une évaluation tant en produits qu'en charges portée au pied du compte de résultat.

## **IV - MODIFICATION DES STATUTS ET DISSOLUTION**

### ARTICLE 17 - MODIFICATION

Les présents statuts ne peuvent être modifiés que par une délibération du conseil d'administration statuant dans les conditions de l'article 9 et à la majorité des trois quarts de ses membres présents ou représentés.

Ces modifications sont déclarées sans délai en Préfecture du département du lieu du siège.

### ARTICLE 18 - DISSOLUTION ET LIQUIDATION

La dissolution volontaire du fonds de dotation ne peut intervenir que par une délibération du conseil d'administration statuant dans les conditions de l'article 9 et à la majorité des trois quarts de ses membres présents ou représentés.

En cas de dissolution, le conseil d'administration désigne alors un ou plusieurs commissaires qu'il charge de procéder à la liquidation des biens du fonds de dotation et auquel il confère tous les pouvoirs nécessaires pour mener à bien cette mission.

Le conseil attribue l'actif net à un ou plusieurs fonds de dotation ou fondations reconnues d'utilité publique exerçant des activités similaires.

Ces délibérations sont adressées sans délai en Préfecture du département du lieu du siège social.

## V – CONTRÔLE ET RÈGLEMENT INTÉRIEUR

## ARTICLE 19 - CONTROLE

Chaque année, dans les six mois de la clôture de l'exercice :

 Le rapport d'activité, les comptes et le rapport du commissaire aux comptes sont adresses en préfecture du département du lieu du siège social par lettre recommandée avec accusé de réception;

 $(\overline{a})$ 



- Les comptes doivent être publies sur le site de la direction des journaux officiels.

## ARTICLE 20 - RÈGLEMENT INTÉRIEUR

Un règlement intérieur, qui précise les modalités d'application des présents statuts, pourra être établi par le conseil d'administration.

### ARTICLE 21 - POUVOIRS

Pour remplir les formalités légales (déclaration en préfecture, enregistrement, etc.), tous pouvoirs sont donnés au porteur d'un exemplaire original des présents statuts.

Fait en cinq (5) exemplaires

Monsieur Benjamin JANES Fondateur

Présidente Madame Johanna TOMPSETT

Madame Andrea CUTLER Trésorière

Andreice

Madame Maria-Magdalena DUDDRIDGE Secrétaire

Mia Duddi. Lyc

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# **Sample Donation Report**

FONDS DE PARTICIPATION SOLIDAIRE

10-12 Boulevard Vivier Merle 69003 Lyon France

## **Donation Report (DR)**

Report Period: November 01, 2022 to November 30, 2022

Bill to: Sample Co Address Street City, STZIP	Invoice #: A1B2C3D4E5 Invoice Date: Dec 1, 2022 Currency: EURO Purchase Order #: Terms: Net 10 Due Date: Dec 15, 2022
Employee Payroll Deductions	
Period: 2021-FRBiweekly-14	€ 1,422.00
Period: 2021-FRBiweekly-15	€ 1,936.00
Period: 2021-FRMonthly-6	€ 5,683.00
Subtotal	€ 9,041.00
Corporate Transactions	0.45.050.00
Redeemed Employee Seeding & Volunteering Rewards	€ 15,850.00
Other - Refund	(€ 7,320.00) € 8,530.00
Paypal, Transactions	
Paypal Donation Purchases	€ 6,790.65
Funding Received from PayPal	(€ 6,790.65)
Subtotal	€ 0.00
Credit Card Transactions	
Credit Card Donation Purchases	€ 27,573.17
Funding Received Erom Processor	(€ 27,573.17)
Subtotal	€ 0.00
Donation Subtotal	€ 17,571.00
Total Balance Due	€ 17,571.00

Régi par la loi n°2008-776 du 4 août 2008 de modernisation de l'économie et le décret n°2009-158 du 11 février 2009 Autorisation publiée au Journal officiel du 15 août 2020. Siège social : 10-12 boulevard Vivier Merle – Lyon (69003)

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# FONDS DE PARTICIPATION SOLIDAIRE

10-12 Boulevard Vivier Merle 69003 Lyon France

Payable to: FONDS DE PARTICIPATION SOLIDAIRE

Currency: EUR

By Wire/EFT: Bank: Citibank Europe plc, France Branch IBAN: FR76 1168 9007 0000 6597 7051 222 Account: 659770512 | Swift Code: CITIFRPP

Please contact your client success manager for WIRE payment instructions.

In accordance with your agreement with Benevity, Inc., you will pay to the Foundation the Donation Funding Amount covered in the Report Period by [Date].

If you have any questions about the fees, please refer to your agreement or contact you program administrator or client success manager.

Régi par la loi n°2008-776 du 4 août 2008 de modernisation de l'économie et le décret n°2009-158 du 11 février 2009 Autorisation publiée au Journal officiel du 15 août 2020. Siège social : 10-12 boulevard Vivier Merle – Lyon (69003)



# **Frequently Asked Questions**

Question	Answer
Who should I talk to about questions	
regarding the Foundation's payee setup, the information package, etc.?	Please reach out to <u>help@benevity.com.</u>
I would like the contact information for the	
Foundation so I can ask questions about	Benevity is a service provider to the Foundation and handles all questions related
how payment works, etc. Who should I talk to?	to how payment works. Please reach out to <u>help@benevity.com.</u>
I would like a contact at the Foundation so we can proceed with our due diligence to	Questions related to data processing, holding and storage should be directed to risk@benevity.com.
check that the information provided in the information package is correct. Who should	Questions related to the Board of Directors and the governance of the Foundation (registration, bylaws, policies) AND questions around banking information provided by Benevity should be directed to <u>info@fondsdeparticipationsolidaire.org</u> .
My company would like to request a security review of the Foundation. How do we do that?	First, a quick refresher on Benevity's model. We leverage relationships with registered charities in various jurisdictions who each operate on a donor-advised fund model to democratize giving and use the power of automation and aggregation to serve and support over 2 million causes around the world. What that means practically is that our clients and their participant communities (i.e., employees, customers and other stakeholders) make donations directly to registered charities, who are each Benevity's Foundation partners. These Foundation partners are not service providers to clients (or the donors) under this model. As is typical for charities operating on a DAF model, they support donors by issuing tax receipts (where appropriate) and giving advisory privileges to donors over the donation funds received (but legal discretion and control resides with the Foundation as is required). The operations of these Foundation partners as it relates to Benevity's clients is managed by Benevity directly as their service provider, which includes managing risks and requirements relating to security and privacy. A copy of Benevity's security package includes comprehensive details of this security program that is applicable and relevant to client programs utilizing our Foundation partners is available on request. Please reach out to your Client Success Manager to request a copy of this security package.
What employee information is shared with the Foundation?	Benevity and the Foundation are parties to an agreement that governs the roles and responsibilities of each party. As a part of this relationship, Benevity handles the majority of requests that involve employee information on behalf of the Foundation; however, employee information may be shared with the Foundation in order to fulfill its regulatory, compliance and/or reporting requirements.
Will Benevity do an Equivalency Determination for the Foundation?	Yes, Benevity ensures that the Foundation has a valid Equivalency Determination that is up to date; however, Benevity does not do Equivalency Determinations on behalf of clients. Clients can request <u>NGOsource</u> to complete an Equivalency Determination for each Foundation they are going to pay matching or grants funds to and/or clients may request a copy of the Equivalency Determination on file from NGOsource.
What is Benevity's relationship to the Foundation?	Benevity is the software and services provider to the Foundation. The Foundation is a charitable partner of Benevity.
Is the Foundation PCI compliant?	Yes, Benevity processes the data. All Foundation partners are PCI SAQ A compliant. They do not collect, transmit or store restricted credit/debit card details.
What KYC protocols are undertaken to vet	There is a Benevity Vetting Overview document that contains this information and
charities prior to disbursement?	it is available via the <u>B-Hive</u> .
What fraud checks are undertaken in	Benevity generally provides services to well-established enterprise and mid-
association with funds disbursement to	market clients with a larger employee base, rather than individuals. Benevity is not
nonprofits?	regulated as a financial institution or money services business; however, Benevity



	has created a fraud management program based on well-established national and international guidelines that financial institutions employ to combat financial crime, money laundering and terrorist financing. The intent of the Benevity Anti-Fraud Program is to mitigate the financial and reputational risk to Benevity, our clients and our Foundation partners.
	In addition to our controls related to onboarding and vetting charities (referred to as "causes"), Benevity performs regular transaction monitoring to detect transactions and behavior matching known patterns of fraud. Our fraud processes are continuously updated to keep up with changes in the charitable landscape as well as newly identified indicators of fraud. Fraud awareness training is provided to Benevity employees annually to support the identification and reporting of unusual activity. If an employee or client reports fraud, non-compliance and/or other potential improper use of matching gifts programs, our Risk & Compliance team is notified and a fraud investigation process is initiated. While an investigation is underway, Benevity's process includes the preservation and safeguarding of pending donor donations and pending client matching funds. At the conclusion of the investigation, impacted clients are provided with reports outlining the facts, circumstances, evidence and conclusions, and a number of potential remedies may be employed depending on the outcome, which can include donation reversals and/or removing a cause from the Benevity Causes Portal.
How do I onboard the Foundation in my company's internal system?	Please note that the Foundation is not a vendor but is a charitable Foundation partner of Benevity. This information package will give you all the information you need regarding the Foundation (bank account, etc.). If you need any additional documents regarding the foundations, please reach out to help@benevity.com.
Why is a fee required for a portal registration?	The Foundation is an independent charitable organization and registering for vendor portals often result in challenges and extra administrative burden to the non-profit. We recommend discussing with your Client Success Manager regarding the other non-fee options that are available without the foundation managing the payment information through a registration portal.
Will the Foundation abide by our supplier code of conduct?	Benevity is your supplier and the Foundation is the payee. Benevity, as the entity your company has contracted with, as well as the entity responsible for delivering the associated services, will sign off on your supplier code of conduct.